



## **TEAL Manitoba EAL Professional Development Fund**

### **Purpose:**

To fund, facilitate and support professional development within the Manitoba EAL community

### **Criteria:**

- EAL professional working within the Manitoba EAL community

### **Amount of Funding:**

Funding of up to \$1,000 to be decided upon annually by the TEAL Manitoba Executive

### **Time Frame:**

Funds will be awarded annually and are to be used within 12 months of receiving funding.

### **Application Procedure:**

- Description of program or resources the applicant is applying for
- Completed application form forwarded to the TEAL Manitoba Awards Chair

### **Dispersal of Funds**

- Funding will be dispersed to the recipient by selection committee
- Recipient may be asked to do an article for the TEAL Manitoba Journal, present at a TEAL Manitoba Conference or do a presentation at a TEAL Manitoba executive meeting.

# TEAL Manitoba EAL Professional Development Fund Application

## Section A - Personal Information

Last Name	_____	First Name	_____
Address	_____		
City	_____	Province	_____
		Postal Code	_____
Phone	_____	Email Address	_____

## Section B – Reason for Funding Application

<input type="checkbox"/>	Education or Training
	Institute you plan to attend _____
	Program _____
	Start Date of Program _____
	Program Expenses _____
<input type="checkbox"/>	Conference
	Name of Conference _____
	Location _____
	Dates _____
	Conference Expenses _____
<input type="checkbox"/>	Other
	Please specify and give details:

## Section C – Application Procedure

- Applications will be reviewed by the TEAL Manitoba EAL Professional Development Fund Chair.
- The Chair will make recommendations to the TEAL Manitoba Executive.
- Applicants will be notified in writing or by email.
- Funds may be distributed at the beginning of the recipient's activity or upon presentation of receipts depending on the executive's decision.
- Upon completion, the recipient may be asked to do an article for the TEAL Manitoba Journal, present at a TEAL Manitoba Conference or do a presentation at a TEAL Manitoba Executive meeting.

Send application to: TEAL Manitoba EAL Professional Development Fund  
c/o TEAL Manitoba  
To Kim Hewlett @  
[khewlett@mts.net](mailto:khewlett@mts.net)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I hereby declare that all the above information is complete and true in every respect and that any financial assistance received will be used to continue my education. I agree to allow TEAL Manitoba to release my name and image if any award is received.